

Recruteur	
Référence	21D1623147023
Titre de l'offre	Procurement Specialist France, UK & Ireland
Description de la mission	<p>Responsibilities include but are not limited to:</p> <p>Procurement, Negotiation & Contracting - leading negotiations of pricing and commercial terms for the assigned categories, geographies, and suppliers, while also scouting the market for potential new suppliers</p> <p>Cost and Quality Management - meeting cost and process efficiency targets by giving EF access to favorable pricing and conditions whilst maintaining a high standard of quality and customer satisfaction</p> <p>Inventory Management - analyze, procure, and process adequate inventory levels to meet forecasted demand</p> <p>Strategy & Execution - actively participating in setting and delivering on mid to long term strategic direction and supplier segmentation for the area of responsibility</p> <p>Supplier Relationship Management - manage relationships with current and potential supply base through the implementation of a SRM approach</p> <p>Risk and Safety Management - proactively manage and monitor potential risk exposure and safety concerns</p> <p>Budget and Cash Flow Management - continuously monitor, project, and deliver on costs according to a set plan, while also participating in the budget processes as part of the EF budget cycles</p> <p>Technology - contribute to the development of technology solutions and the continuous improvement of current tools and processes</p> <p>Market Knowledge, Trends, and Innovation - being on the forefront of the supply market by consistently networking and researching within the industry, as well as gaining market insight into evolving trends in spend categories and geographies with a focus on bringing innovation to EF</p> <p>Travel is required for up to 40% of the time depending on the season, to be on the road learning the market, cultivating relationship with suppliers, and securing business agreements</p>
Type de contrat	CDI
Télétravail	Non spécifié
Rémunération	50-60 K Euro/an
Client	EF Education First
Description de la société	<p>EF Tours</p> <p>EF Educational Tours allows educators in North America to incorporate international travel into their lesson plans. Our escorted tours, known as the Global Classroom, bring student groups to experience first-hand the very best historic, cultural, and natural sites in the world. For more detailed information, please visit us on www.eftours.com</p> <p>EF Educational Tours is currently looking for an energetic and enthusiastic professional for the position of Procurement Specialist for the France, UK & Ireland region to join our Operations department at our Headquarters in Zurich, Switzerland. As a Procurement Specialist, you will be procuring cost-effective and quality services and solutions. This position will report to the Procurement Manager and will work closely with suppliers and EF functions.</p>
Localisation	Zurich, Suisse
Pays	Array
Description du profil	<p>Qualifications:</p> <p>Bachelor's degree or equivalent, preferably in business, economics, or tourism</p> <p>Minimum 5 years of experience in services procurement, business management, or a similar field</p> <p>Experience in the travel, tourism, educational travel, or online travel agency industry along with a strong interest and network in these fields is preferred</p> <p>Strategic mindset whilst actively engaged to run day-to-day priorities</p> <p>Strong and proven analytical skills</p>

Agile and open-minded team player, with a solution oriented, innovative, and driven mentality
Comfortable in a fast-paced, dynamic environment
Strong communication, negotiation skills and cultural awareness
Proficient knowledge of Excel
Fluency in English and French, other languages advantageous

Expérience Débutant (-3 ans)

Profil

Secteur Tourisme, Hospitalité & Restauration
Culture, Art, Sport, Télévision, Jeux

Langue Français